**The W.I.C Course**

**(Introduction to Work Course)**

**GCSE**

**Functional Skills Level 1 and 2**

**or**

**Entry Level 1-3**

(Depending on ability & previous qualifications)

Enrolling for September 2016:17

**Content / Overview.**

This course is designed explicitly to prepare you for employment. It will further develop your communication and work skills. Encourage you to be independent when applying skills, knowledge and understanding in your activities within the class, the organization and the on-going development of your portfolio. You will have on-going support throughout the course and daily visits at your choice of work-experience placement.

**Course Modules to be included in your completed portfolio…**

* Work Skills
* Health and Safety
* Rights and Responsibilities at Work
* Maintaining Work Standards
* Working with Others
* Applying for Work

**Why Study with us…**

Small class sizes with personal help and attention.

Realistic working environments that give you real-life, hands on experience of a more independent life.

Dedicated support from our specialist, highly experienced teachers who will work with you and your family (or other professional) involved in your life to ensure you have the support and structure you need to remain positive and complete the course successfully.

You will have the opportunity to gain real working experience in the work environment making you more confident and desirable to future employers.

**Whom this course is Suitable for…**

This course is suitable for students who are ready to go into the workplace but don’t have the skills or confidence to do so without support. There is a level of expectation that you are independently able to manage your own behaviour, time and travel as the College tutor will visit you while you are on work placement days.

**The Application Method…**

Completed application form followed by personal interview.

**The Entry Requirements…**

• There are no formal entry requirements for this course.

• A school/college report or a copy of your \* EHCP is a requirement.

• Your suitability for this course will be determined after attending an interview.

• You will need to be able to access the College environment and facilities in an appropriate manner.

• You need to be able to travel independently to both the college and your work experience placement.

**The Delivery Method…**

Teaching is based around small class sizes with a Lecturer, tutor and a learning support assistant.

The Course Assessment…

On completion of this course you will have produced a portfolio of experiences gained and qualifications in Introduction to Work and certificates for English, Math, Health & Social Education and ICT.

**After and Moving on…**

You could move on to other learning courses or into permanent employment.

**\* EHCP :**

An Education, Health and Care Plan.

All students aged 19 years or over on 1 September in the first year of their course are expected to pay tuition, registration, exam fees and all other course related costs. Some assistance with these costs may be available depending on your circumstances and the latest government funding position.

There is normally no tuition, registration or examination fees to pay if you are aged 16-18 on 1 September in the first year of your course and are a British or European Union resident. This does not apply to HNCs/Ds, Foundation Degrees, Degrees or courses that do not attract government funding. (However, this is not identified as 'no fee remission course').